



SAN CARLOS HOUSING AUTHORITY

P.O. Box 740

Peridot, Arizona 85542

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www.sancarloshousingauthority.org

JOB ANNOUNCEMENT

POSITION TITLE: Custodian

JOB ANNOUNCEMENT: #349-2026

OPENING DATE: September 10, 2026

SALARY: \$18.00 per hour

CLOSING DATE: September 23, 2026

LOCATION: Peridot Office

Job applications are available at the San Carlos Housing Authority (SCHA) Offices in Peridot, Tufastone & Bylas.

Completed applications can be mailed or emailed upon request.

Applications are due before 4:30 p.m. at the SCHA Peridot Office on the closing date.

Nature of Position:

Works under the direct supervision of the Development Manager and is responsible for the cleanliness and maintenance of the SCHA office buildings and equipment.

DUTIES AND RESPONSIBILITIES:

- Ensures the offices are clean every day; empties trash cans; vacuums, sweeps and/or mops the floors.
- Cleans the restrooms (all restrooms); offices, warehouse, shop, replenishes tissue papers, paper towels and hand soap.
- Wipes down the walls/stalls and mirrors in the restroom.
- Washes windows, window blinds, clean office wall and recommends repainting when needed.
- Wipes down microwave, cleans refrigerator, cleans sink in office kitchen.
- Dust office furniture and equipment.
- Shampoos carpets as scheduled.
- Maintains the inventory of cleaning supplies and replenishment of supplies.
- Assists in moving of office furniture.
- Maintains the grounds keeping of the front office building.
- Trims trees, water the trees and grass.
- Cuts the grass, keeps weeds free of parking area and outdoor surroundings.
- Maintains the cleanliness of the parking area and Housing vehicles.
- Place and remove the U.S. flag to the flagpole daily.
- Will perform janitorial duties at the Triplets Center, Twin Mesquites, Tulapai and Tufastone Offices.
- Maintains a log of janitorial duties completed daily.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Education/Experience:

1. High School diploma or GED.
2. Must have good communication skills.
3. One year of training or experience working as a janitor/custodian.
4. Knowledge of chemicals and solutions required for cleaning; knowledge of safety precaution in handling the chemicals and solutions.

ADDITIONAL REQUIREMENTS:

1. Must have a valid AZ Driver's License.
2. Must pass a pre-employment drug test.
3. Must submit certified 5 year MVR and be insurable under SCHA vehicle insurance
4. Applicant will be subject to a Tribal background check.

INDIAN PREFERENCE:

Preference in filling vacancies may be given in accordance with the Indian Preference Act and SCHA Personnel Manual relating to Tribal and Veterans Preference. On other than the above

San Carlos Housing Authority is an Equal Opportunity Employer.

